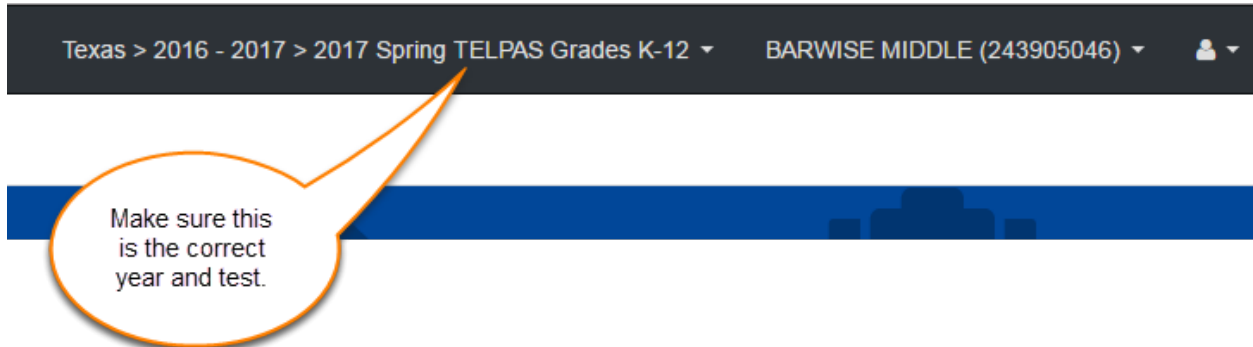
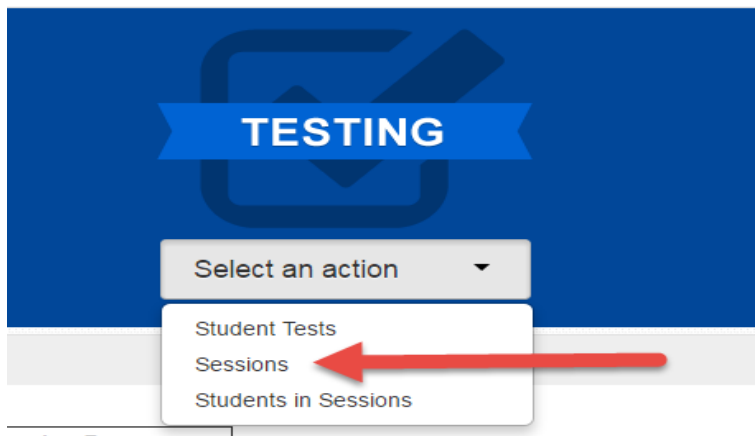


How to start TELPAS session

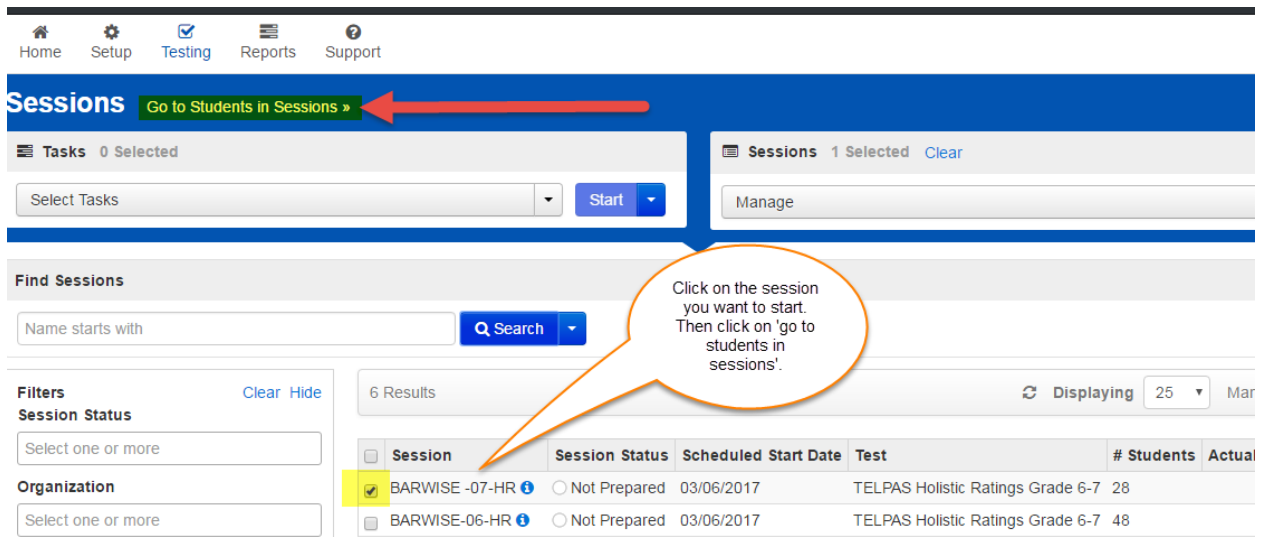
Log in to Pearson site. Make sure you are on the correct test and year.



Click on Testing and choose sessions.



Choose the session you are ready to start by clicking in the box next to the name. Then click on 'go to students in sessions'.



The session should be in the 'session list'. You will need to click on 'prepare session'. After session is prepared, a start button will appear in the box. You will need to click that start button for students to begin the test. You will be able to monitor your student's progress here.

The screenshot shows the 'Students in Sessions' interface. At the top, there's a 'Tasks' section with a 'Start' button. Below it, the 'Session List' shows 'BTW QR 1 - HR' as the selected session. To the right, the session details for 'BTW QR 1 - HR' are shown, including a 'Not Prepared' status and a 'Prepare Session' button. An orange arrow points to the 'Prepare Session' button. Below the session details, there's a 'Start Session' button and a 'Refresh' button. A callout box with an orange border says 'Print test tickets here' and points to the 'Resources' link. Another callout box with an orange border says 'Click 'start' to begin sessions.' and points to the 'Start Session' button.

DO NOT stop TELPAS testing sessions until the end of the testing window. If you have a new student move in that needs testing, you'll need a session to put them in.

The screenshot shows the 'GR 6 - LS' session details. It indicates the session is 'In Progress'. A progress bar shows 41 students completed and 1 student resumed. A callout box with a red starburst border says 'DO NOT stop sessions until the end of the TELPAS testing window.' and points to the 'Stop Session' button. To the right, there's a 'Student Test Status Key' with a legend: Ready (grey), Resumed, Resumed Upload (orange), Active (green), Exited (red), and Completed, Marked Complete (blue). The 'Stop Session' button is highlighted with a red box.