January 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 Online Basic Training opens in the LMS. The deadline for all applicable staff to complete this training is February 17.	24	25 Register all TELPAS Alternate Raters in CAMBIUM. Register all TELPAS K-1 Raters and Raters for Special Administrations in Grades 2-12 in CAMBIUM. The DEADLINE to complete this task is February 13.	26	27 Send links to TELPAS Alternate Raters to access the Observable Behaviors.	28	29

February 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3 **Deadline to Send Calibration Schedule to ARE.** Form is in ARE website. **Deadline to Submit TELPAS testing Calendar to ARE.**	4	5
6 CALIBRATION window opens in the LMS. **Special Admin. Grades 2-12 1st day to collect writing samples.**	7 1st day to start printing student TEST TICKETS.	8 **Deadline Submit YRS. in US School File to the 1-submit folder in the T-Drive.**	9 1st day to create Online TEST Sessions.	10	11	12
13 **Deadline to train Test Administrators and Raters.** **Deadline to Enter all accommodations in IEPPlus, Success ED, and Ellevation.**	14	15	16	17 Practice Tests MUST be completed by all ELL students. **Deadline for all TELPAS Alternate Raters to complete LMS Trainings.** Deadline to complete Calibrations & to PRINT Tickets	18	19
20 Start Sending MOVE Forms to ARE ONLINE Testing Begins	21	22	23	24	25	26
27	28					

March 2023

Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3 **Deadline to Submit the RATER & Verifier Roster.** Special administration WRITING Collections should be assembled and rated (Grades 2-12)	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29 *All ONLINE Testing MUST be Completed Today.*	30 DEADLINE to enter all ratings, special coding and teacher information in CAMBIUM.	31 Deadline to Return all Materials to Warehouse.		
			APRIL 6 Deadline to Scan all Testing Documents as specified in Scanning Layout.		