

## WHERE TO GO TO ACCESS THE TELPAS VERIFYING AND ASSEMBLY COURSES?

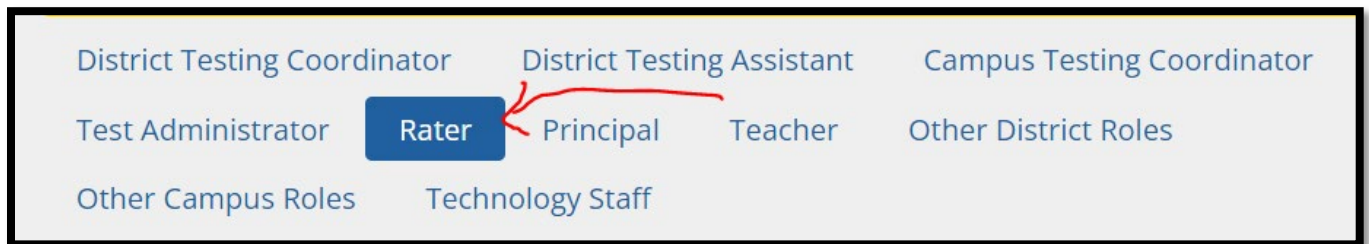
- 1) Go to [www.texasassessment.gov](http://www.texasassessment.gov)
- 2) Select from BLACK Banner the “Educators” Tab



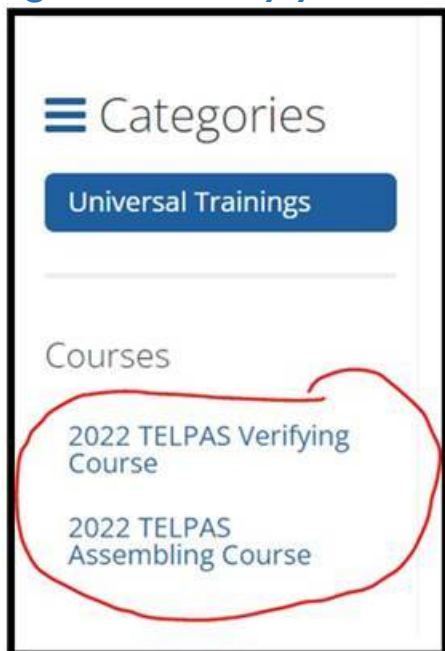
- 3) Scroll Down and Click on “Learning Management System” Card



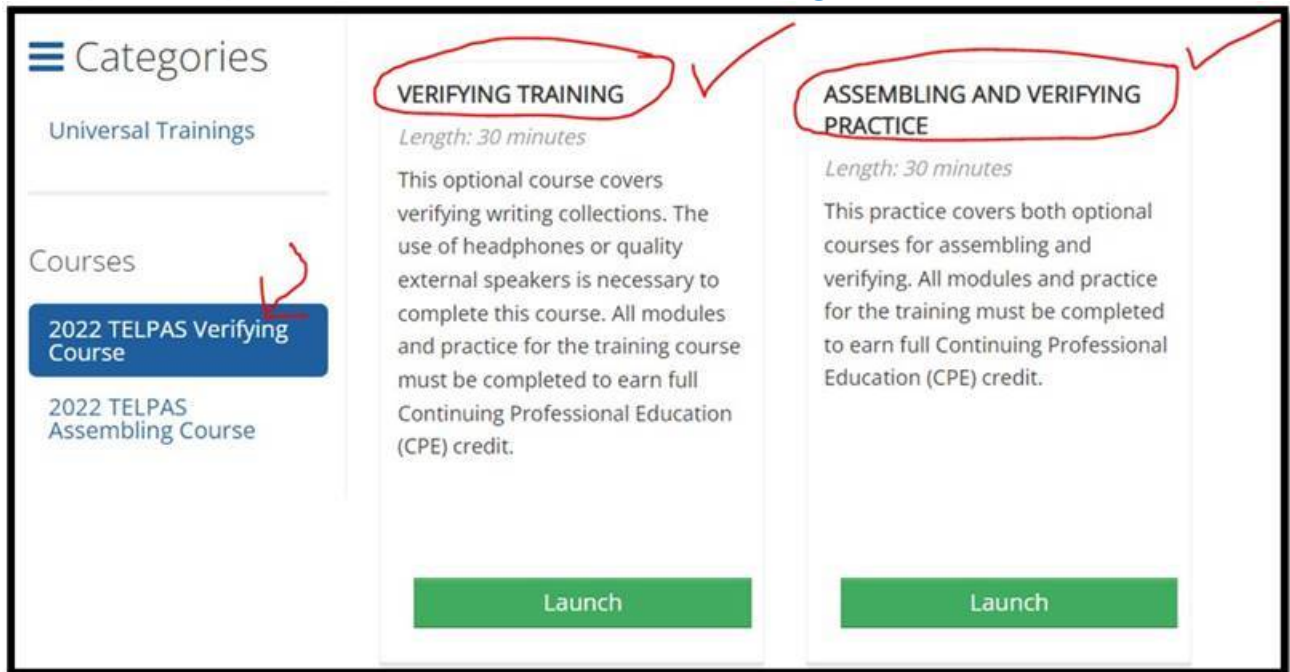
- 4) From the TOP of the screen select the “RATER” Tab



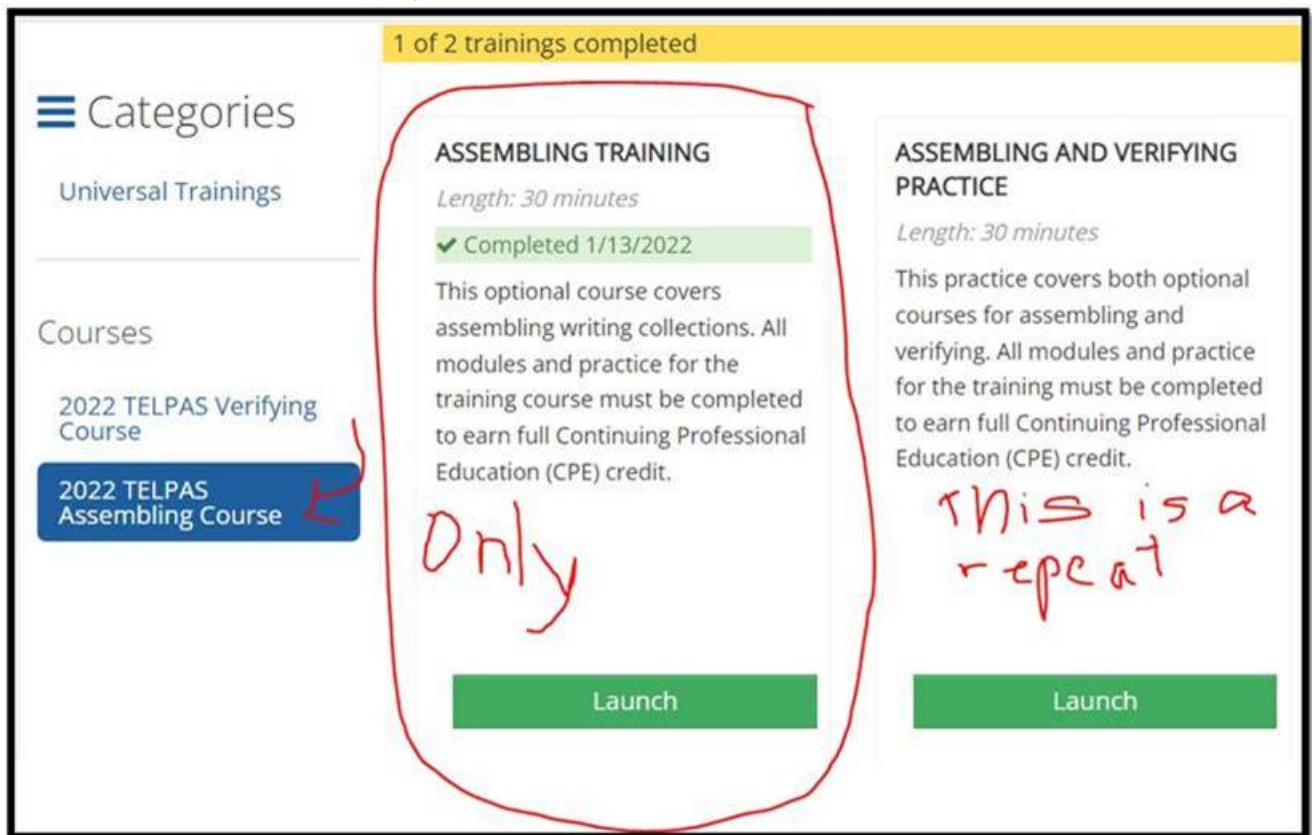
- 5) Under the “Categories” Section you will see the Available Courses as of right now. Only your Assembler/Verifier may access her trainings.



6) Select **2022 Telpas Verifying Course** and COMPLETE the **VERIFYING TRAINING** & the **ASSEMBLING AND VERIFYING PRACTICE** once they are completed, proceed to select the Assembling Course

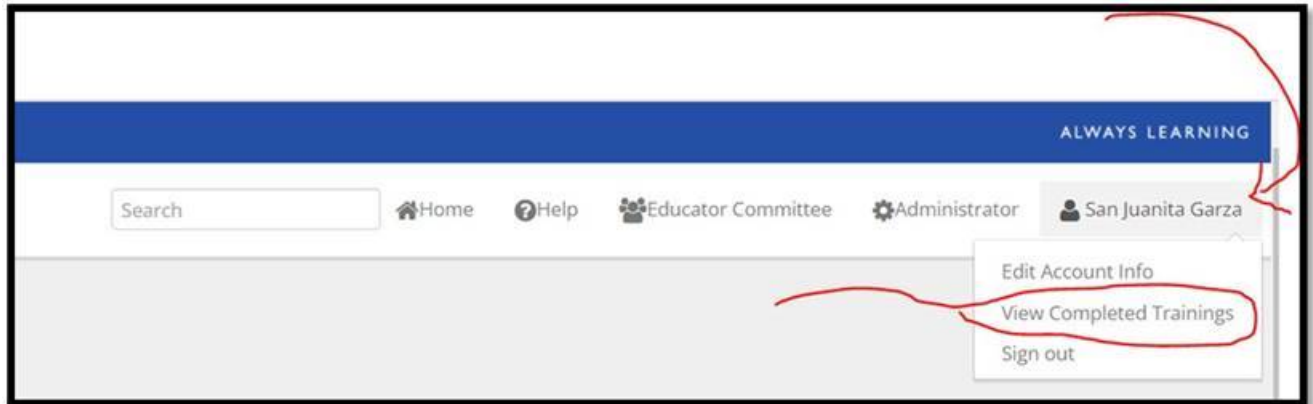


7) Now, click on **2022 Telpas Assembling Course** and COMPLETE the **ASSEMBLING TRAINING, ONLY!**



8) The following day, you may click on your displayed name at the top right corner, and select VIEW COMPLETED Trainings. The system does not display your completed trainings in "REAL" Time...this is why each staff member

will have to go into the LMS the following day to verify that training completion has been documented in the LMS System 😊



9) It will be on this screen that you will be able to PRINT a copy of your certificate 😊

School Year 2021-2022

Completed trainings as of 1/14/22 12:08 PM  
All times are Central Standard Time

Note: Recorded webinars are not included in the record of completed trainings. Courses will not be included until all related modules have been completed. The following trainings were completed by the individual listed above.

Training	Date & Time Completed	Length	Certificate
2021-2022 Education Service Center Testing Coordinator Training, Section I— Student Assessment Updates	10/13/21 3:26 PM	2 hours, 0 minutes	No Certificate
Campus Testing Coordinator Overview	9/22/21 10:20 AM	1 hour, 20 minutes	Certificate
District Testing Coordinator Overview	9/1/21 9:53 AM	1 hour, 38 minutes	Certificate
	<b>Total</b>	4 hours, 58 minutes	

\*Modules that have been completed more than one time are only counted once in the total training time.