

### **Early College High School Written Recruitment Plan:**

Recruitment for the high school 9<sup>th</sup> grade cohort begins in the preceding school year with the district's 8<sup>th</sup> graders. During the fall semester, all students are given the Texas Success Initiative (TSI) Pre-assessment Activity (PAA) and the Texas Success Initiative Assessment (TSIA).

Students who take the TSI will then get parental permission to complete an Apply Texas Application for the district's institute of higher education (IHE) partner, in this case Texas Southmost College (TSC). Students have until mid-January to complete this application.

Beginning in January through the first week of February, each Early College High School is required to have a parent meeting for all students and parents interested in becoming part of the 9<sup>th</sup> grade cohort. This meeting is held in conjunction with the district's IHE partner, TSC.

At this meeting the students receive the pre-slugged Early College High School Commitment Form that must be signed by a parent/guardian and returned to the home middle school campus. The deadline for this form to be returned is mid-February.

Once all commitment forms are signed and returned, students names are entered into a weighted lottery pool for their zoned Early College High School. The lottery is held in mid-March at a central location and is open to the public. For transparency purposes, the lottery is filmed by the district's television station to be broadcast at a later date.

Throughout the entire recruitment calendar, important deadlines are sent out via the school district's messenger system in both English and Spanish, announced on a regular basis at each of the middle schools, and advertised in the local newspaper and on the district's website. Every effort is made to have all pertinent information readily available through multiple sources.

## 8<sup>th</sup> Grade ECHS/P-TECH and Dual Enrollment Timeline Spring 2020

### Parent Consent Forms

- Students who wish to complete an Apply Texas application for Fall 2020 must complete and submit a parent consent form by January 21, 2020.
- Students complete Apply Texas between January 21st - February 21st (deadline).

### Parent Meeting

- ECHS Outline with Cohort Requirements.
- ECHS Commitment Form disseminated.
- February 3rd - 14th Window for parent meetings held at the ECHS.

### Commitment Form Returned

- ECHS Commitment Form Returned to 8th grade counselor.
- Deadline needed: February 21st (same deadline as Apply Texas application).

### Lottery Conducted

- Location: Central Administration Building: March 9th and 10th (if needed)
- Students Notification of acceptance

### TSC Paperwork Completed & Submitted

- ECHS/P-Tech cohort students will submit Enrollment Form, Courses Selected, Apply Texas ID#, TSI Scores, Transcript, Parent Consent Form.
- Students who are NOT a part of either cohort will complete same paperwork but titled Dual Enrollment.
- Deadline April 2nd. Packet Review March 30th - April 3rd. (2 middle schools/day) at CAB.

### TSI Summer Bridge for ECHS Cohort

- Hosted during summer school using Edgenuity Curriculum.
- Focus on TSI Reading and Math, however, writing TSI could be offered for students who passed the reading portion.