

One*APP Summer School Application Directions

1. This is a separate application and requires a **NEW** account. All employees will need to create a new account even if you already have one. This is a new application titled Transfer Application, which will be used for Summer School.

Employee will need to create a NEW account through

https://oneappesc1.searchsoft.net/ats/trans_login?COMPANY_ID=00015377

ONE * APP Transfer Application

Maintenance for this system will be tonight 02/16/2017 beginning 10pm through 2am.

Step 1

Create an Account

You will need to create an account with a username and password when you first begin. Once your account has been created, you may return to update your application, add attachments, or view your application.

Step 2

Complete your Application

You may exit the program at any time and return to complete it at your convenience.

Step 3

Apply for Open Positions

Once you have completed your application, you may apply for any open position. While logged-in click on the Jobs tab and select the jobs for which you would like to apply.

User Login

Username

Password

LOGIN

- Or -

CREATE ACCOUNT

[having trouble logging in?](#)

2. Please fill out required fields. **Email address entered should be your BISD email.** Under Applicant Type check off ***EITHER Paraprofessional/Auxiliary or Professional/Certified.*** Under Employed Company, select ***Brownsville ISD.***

Add Applicant

Disclaimer

By submitting this form, I certify that the information given in this application is true and complete to the best of my knowledge.

I authorize selected district members to make such investigations and inquiries as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with this application.

In the event of employment, I understand that false or misleading information given in this application or interview(s) or any omission of information may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the School District.

*** Please write down your username and password for future reference. Access will NOT be granted to the system without a correct username and password. Also note that the password is case sensitive. ***

* First Name

Middle Initial

* Last Name

* Social Security Number (required, no dashes)

* Email Address

* Applicant Type
 Paraprofessional/Auxiliary
 Professional/Certified
 Volunteer

* Username (Help)

* Password
Passwords are case sensitive (Help) Password Strength

* Confirm Password
Passwords are case sensitive

* Employed Company

You must click the "Save and Next" button in order for your changes to be saved.

3. After you fill our the required fields for your account, security questions need to be set up.

Account Recovery Question Setup

To help you recover your account in the future, ONE * APP requires that you choose and respond to 3 security questions.

Choose a Question ▼	<input type="text"/>
Choose a Question ▼	<input type="text"/>
Choose a Question ▼	<input type="text"/>

SAVE 

4. You must accept Disclaimer to continue with application.

Disclaimer

(IMPORTANT INFORMATION PLEASE READ)

By submitting this form, I certify that all information in this voluntary transfer application and any attachments, electronic or otherwise, are true, accurate, and complete to the best of my knowledge.

Note: Voluntary transfer applicants must accept or reject this Disclaimer. Also, incomplete applications will not receive priority consideration.

Accept
Decline 

5. After you accept the disclaimer, click on **My Application** to fill out the transfer application.

My Application

Help ▾ Jobs ▾ Account Information ▾

Transfer Application Form - Brownsville Test

Please make sure all the fields on this page are filled out correctly. If any of these are left empty, your request for transfer may not be considered.

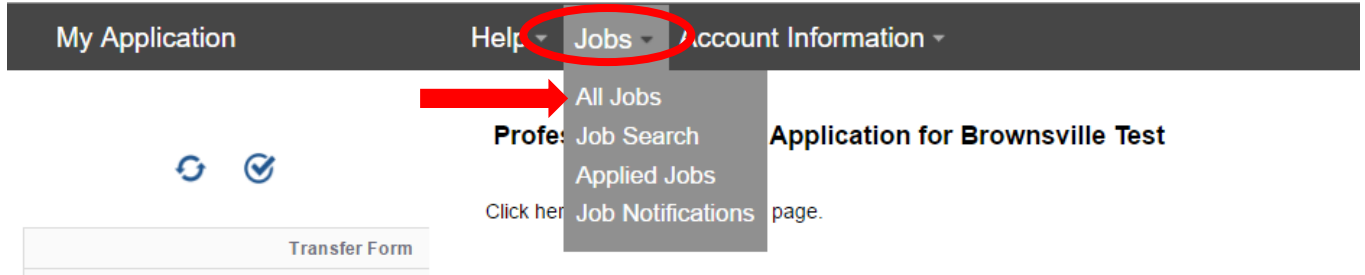
Social Security Number	000009983
*Last Name	<input type="text" value="Test"/>
*First Name	<input type="text" value="Brownsville"/>
Street Address	<input type="text"/>
City	<input type="text"/>
State	<input type="text" value="Select one"/>
Zip	<input type="text"/>
Contact Phone Number	<input type="text"/>
*Present work location	<input type="text"/>
*Current Assignment	<input type="text"/>
List Licenses/Certificates held	<input type="text"/>
Highest Level of Education	<input type="text" value="Select one"/>

You must click the "Save and Next" button in order for your changes to be saved.

UNDO

SAVE AND NEXT

6. After you fill out the application, click on Jobs and select all Jobs to view vacancies.



7. You will view ALL professional or paraprofessional vacancies. Please make sure to apply for **SUMMER SCHOOL POSITIONS ONLY**.

All summer school vacancies begin with Summer School.

ex: Summer School – Bilingual Pre K- Aide or Summer School – Elementary Lead Teacher.

***Click on Title to alphabetize jobs to make it easier to search for positions.**

VIEW AND APPLY FOR POSITION(S)

My Application Help Jobs Account Information

All Jobs

Here is a list of jobs that match the criteria you specified. There is a quick overview of the job provided below. If you are interested in more detailed information on a particular job, you can click the View link beside the listing. To run another search, you can click the browser's Back button to return to the searching page.

Even if there are no currently posted jobs which match your particular skills or interests, please do not be discouraged from submitting an application. Furthermore, a lack of posted jobs does not mean that we are not accepting applications or seeking candidates.

You must click a job's View link in order to apply for that job.

If you can not view all positions you are interested in, please make sure that on the "Where do you want to work" page, you have clicked on the districts you are interested in by checking the boxes next to the district name on the right; then click save and next on the bottom.

Displaying 1 to 47 of 47

INTERNAL JOB NUMBER	TITLE	JOB TYPE	DISTRICT	APPLIED	CLOSING DATE
4900005407	Special Education Teacher	Other	Hudson Elementary		
4900005823	Summer School – Elementary Lead Teacher	Other	Brownsville ISD		04/03/2017

X WRONG: This is NOT a summer school vacancy

😊 CORRECT: This is a summer school vacancy