

**Brownsville Independent School District
Human Resource Department**

**SICK LEAVE BANK
OPEN ENROLLMENT**

**OCTOBER
1st thru 31st 2018**

For New Member Enrollment

You must submit a Contribution Application
Form Exhibit B

And must have one (1) local day available
when withdrawn in November

For All Current Members

Once a current member it is an automatic
enrollment. No need to fill out any forms,
providing you have the one (1) local day
available when withdrawn in November

To Discontinue Membership

You must submit Discontinuation of
Contribution form Exhibit C

**Submit All Forms To
Human Resources Department for
Processing**

BISD does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or genetic information in employment or provision of services, programs or activities.

BISD no discrimina a base de raza, color, origen nacional, sexo, religión, edad, discapacidad o información genética en el empleo o en la provisión de servicios, programas o actividades.

**To All Full-time
BISD Employees**

**We are here to
help you.
If you or an
immediate family
member have a
catastrophic
illness, you may be
eligible to
withdraw days.**

**Forms available on
Human Resource
Website or
Department Office
1900 Price Rd.
Suite 106**

**For more
information
contact
Human Resource
Department
Monica De La Garza**

956-548-8051

956-548-8031