



BISD TRANSPORTATION DEPARTMENT VEHICLE DEFECT REPORT

SHOP USE ONLY
Priority Rating: _____

Bus# _____ Reg. / Sp. Needs

Date: _____

Driver: _____

How to Use	
1.	Mark the defect with an <input checked="" type="checkbox"/> and explain further in remarks.
2.	Turn into a mechanic for assessment.
3.	Keep signed copy in logbook until item(s) are repaired.

- Look Under Bus for Leaks _____
- Check Tires and Lug Nuts _____
- Check Exterior for Damage _____
- Check Emergency Equipment _____
- Interior Lights _____
- Wipers _____
- Horn _____
- Defroster & Heater _____
- Fuel Gauge _____
- Other Gauges _____
- Radio Check _____
- Video Camera _____
- Speedometer _____
- Windows _____

- Interior Checks _____
- Emergency Door _____
- Steering Wheel _____
- Driver Seatbelt _____
- Mirrors _____
- Stop Arm _____
- Turn Signals _____
- Load/Unload Lights _____
- Ext. Lights/Lamps _____
- Fluids & Belts _____
- Special Ed. Bus Checks _____
- Odometer _____
- OTHER _____

Comments: _____

MECHANIC ASSESSMENT

- The above defect requires the vehicle to be STOPPED IMMEDIATELY!
- The above defect DOES NOT require immediate attention for the SAFE OPERATION of the vehicle.

Mechanic's Signature: _____

Date: _____