



2018-2019 **Intra-District** Transfers for **Current** BISD 5th–11th Grade Students

Intra-district Transfer applications for current BISD students in grades 5–11 will be accepted beginning **Tuesday, May 15, 2018 until Wednesday, August 1, 2018** for the **2018-2019 school year**. Upon verification of eligibility requirements, student transfer approval will be based on space availability at the requested campus and grade level. **A sibling of a student who is currently attending a school on an approved transfer shall be allowed to transfer to that same school if space is available.**

As per policy FDB (LOCAL), when requesting an intradistrict transfer a student shall:

1. Have passed required sections of state-mandated assessments (SPED exemptions may apply);
2. Have met attendance goal for credit requirements; and
3. Have not been suspended out of school, removed to BAC or placed at JJAEP.

All approved student transfers will continue for the same campus, provided that the enrollment is uninterrupted and has not been revoked. Parents and students must assume responsibility for the following as outlined in the intradistrict transfer application:

- Meet the district attendance goal for credit requirements;
- Pass all classes with a grade no lower than 70;
- Follow campus/district discipline rules;
- Cooperate with the school staff at the transfer school; and
- Provide transportation to the requested school, ensuring the child arrives on time to class and is promptly picked up.

When applying for a student transfer, parents shall provide the following:

1. Proof of residence in the parent's name through a current utility bill, utility deposit, unexpired lease, or rent receipt with owner's address and telephone;
2. Copy of the student's birth certificate;
3. Parent's photo identification; and
4. Student's local identification number (Student ID number).

PLEASE NOTE

- On Tuesday, May 15, 2018, Intra-district Transfer applications will be issued at the Central Administration Building (CAB) Auditorium located at 708 Palm Blvd. from 8:00 AM–12:00 Noon and 1:00–4:00 PM. After that date, applications will be available at the BISD Department of Pupil Services also at 708 Palm Blvd., Suite 121.
- Approval of an Intra-district Transfer does not imply eligibility to participate in extra-curricular or UIL activities (athletics, academics, fine arts, etc.), special programs, transportation, or placement in the student's present high school ranking at the requested high school. Feeder patterns will not establish the school of attendance for students attending campuses outside of their zone.
- A student granted a transfer shall follow UIL defined residency requirements as outlined in the most current edition of the UIL constitution and contest rules in order to participate in UIL competition. Each transfer shall be reviewed on an individual basis to ensure consistency with UIL requirements. The district recommends that parents contact the campus principal, athletic director or fine arts administrator for clarification on UIL requirements.
- If a transfer was revoked for the 2017–2018 school year, the student will not be eligible to request an Intra-district Transfer application for the 2018–2019 school year.

For any additional information regarding Intra-district Transfers, please call the Department of Pupil Services at (956) 544-3966.