

Brownsville Independent School District

2010– 2011



Application/Contract for the Use of School Facilities & Playing Fields

Date Submitted: _____

School Facility/Playing Fields Requested: _____

Cafeteria Only:

Type of Set Up: _____ Tables & Chairs _____ Chairs Only

Date or Dates of Usage: _____

Hours: From _____ to _____ and From _____ to _____

(Hours Listed must include hours for setup, decorating and use of facility)

Name of Organization Making Application: _____

Type of Organization: _____

Responsible Person Authorized to make Application on Behalf of Organization:

Printed Name: _____ Phone Number: _____

Address: _____

Position in Organization: _____

Specific Purpose of Use: _____

Anticipated Attendance: _____ Admission Charge: _____

* Security Officer Fees will be charged

Organization agrees to follow and comply with any applicable policies of the Board of Trustees of BISD (the "Board") during its usage of the Facility/Playing Fields including, but not limited to, Board Policies, GK, GK (Local), GKD (Local), and the provisions of which are hereby incorporated herein by reference.

Organization agrees to properly supervise and/or chaperone the program or activity being conducted in the Facility/Playing Fields.

Organization agrees not to interfere with the use of the Facility/Playing Fields for regular School purposes during its use thereof.

Organization agrees that it shall not permit use of offensive language, gambling, firearms, weapons, intoxicants or tobacco in the Facility/Playing Fields or any other disorderly or disruptive behavior.

BISD reserves the right to terminate Organization privilege's of using the Facility/Playing Fields by providing in writing to Organization a termination notice in the event Organization violates the letter or spirit of the aforesaid Board Policies or fails to comply with the covenants contained in this Application. (Which covenants shall; apply throughout the term hereof), and if BISD believes that such termination would be in the best interest of BISD and/or its students and persons.

Organization agrees to release and indemnify BISD and its Board Members, staff and employees, and to hold them harmless from and against any claim, demand or cause of action brought by Organization or any third party arising from damages, death or injury resulting from or connected in any way with Organization's use of the Facility/Playing Fields.

Organization agrees to notify BISD immediately in writing in the event the Facility/Playing Fields or any item therein becomes in disrepair or is in need of maintenance and/or replacement.

The undersigned Applicant agrees to contact the School Principal in person, as soon as an appointment can be obtained to discuss additional rules and regulations concerning the use of the Facility/Playing field and agreement on the use of any school equipment including a visual inspection of facilities and equipment. Organization agrees to be bound by any such rules and regulations imposed by such Principal.

Organization further understands that one or more Custodians must be present and on duty at all times during its usage of the Facility/Playing Fields and the schedule of such Custodian or Custodians must be arranged to accommodate its use of the Facility.

Organization agrees to pay such Custodian or Custodians their hourly salary at the rate established by the District. Furthermore, other fees or charges that BISD reasonably imposes from time to time, such fees payable in advance or upon BISD's demand if not required to be paid in advance.

A copy of the Organization's Bodily Injury Liability and Property Damage Insurance Policies must be submitted to BISD at the time this application is signed, and BISD shall have the right to approve or disapprove. Organization's right to use the Facility/Playing Fields is expressly subject to BISD's approval of Organization's Insurance policies including the carrier and the amount of coverage. At a minimum, Organization must carry bodily injury liability insurance in the amount of \$300,000 per accident, and property damage insurance in the amount of \$100,000 per occurrence.

Organization assumes all responsibility for the use and care of all equipment or personal property placed in its charge or used by it and agrees to be responsible for all damages or losses to such items occurring during its occupancy. It agrees to leave Facility/Playing Fields in good and clean order after each usage. The posted "No Smoking" regulations will be observed in all Facilities/Playing Fields.

Furthermore, Organization is aware that arrangements for the use of equipment such as P.A. systems, projectors, spotlights, etc. must be made with the School Principal. No one will be permitted to be in the kitchen area of the cafeteria of the School unless prior permission for such use is made a part of this contract.

BOARD policy prohibits the Issuance of keys to parties other than District personnel directly responsible for the keys and use of the Facility/Playing Fields. No exceptions shall be made.

Organization agrees to promptly provide additional data and/or information regarding Organization's use of Facility/Playing Fields as reasonably required from time to time by BISD.

Applicant hereby certified that application has authority to bind the Organization.

Organization agrees that in order for its application to become effective, a BISD official must approve the contract governing the use of the Facility.

ORGANIZATION	BISD OFFICIAL
Organization _____	Principal _____
Address _____	Date _____
Telephone _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Sponsor Name _____	If disapproved, please note reason: _____
Sponsor Signature _____	Custodians _____ Hours _____
Date _____ If requesting Gymnasium, Baseball (Girls/Boys) Field, Soccer Field or Sam's Stadium: Athletic Adm. _____
	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
 Chief Financial Officer _____
	Date _____

PAYMENT FOR RENTAL FEES SHALL BE PAID IN ADVANCE

Date Paid _____ Check # _____ Cash \$ _____ Receipt # _____