

BROWNSVILLE ISD
Campus Plan for Test Security

Testing Materials

- Describe the area where secure testing materials are stored when not in use.
- List the names and titles of individuals who have access to the secure area when testing materials are stored there.
- Describe which persons are authorized to access secure testing materials.
- Describe the process utilized to track materials utilizing the materials control form.
- Describe campus procedures to secure materials during breaks, lunch and when students are moved to an alternate testing site.

Test Administrators

- Describe the process used to make decisions about individual/small group administrations.
- Explain how test administrators will be assigned to students.

Campus Test Coordinator Signature

Date

Principal Signature

Date